



West Ohio Conference

The United Methodist Church

MEF Special Event Grant Application

Ministerial Education Fund – Application for Special Event Support

Applicant Information

Full Name:	
Email:	Phone:
Appointment/Role:	
District:	

Event Information

Event Title:	
Event Dates:	
Location:	

Brief Description of the Event & Purpose (1–2 sentences):

Personal Goals for Attending:

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Expense Estimate

Expense Category	Amount
Tuition/Fees	\$ _____
Lodging/Meals	\$ _____
Travel	\$ _____
Other (describe):	\$ _____

Total Estimated Cost: \$ _____

Funding Plan

Source	Amount
Personal Contribution	\$ _____
Local Church Support	\$ _____
Other Grants (specify):	\$ _____

Total Resources: \$ _____

Your Clergy Status:

☐ Part-Time ☐ Full-Time

☐ Local Pastor ☐ Associate Member ☐ Deacon ☐ Elder

Endorsements

Pastor/Committee Chair Signature: _____

District Superintendent Signature: _____

Applicant Signature

I hereby apply for a grant of \$_____ to support this continuing education event.

Signature: _____ Date: _____

Submit completed form to:

Email to the Office of Ministry, Rev. Donnetta Peaks, dpeaks@wocumc.org or Susan Thomas, stthomas@wocumc.org.

Please allow three weeks for the Office of Ministry to process your request.

The current policy concerning these funds is that active Full Members, Diaconal Ministers, and Full-Time Local Pastors may receive \$1500 in a four-year period and Probationary members may receive \$750 in a two year period. All Continuing Education grants are made on the basis of 65% of the tuition, room/board, study materials, etc. No money is granted for travel.