



## ***Local Pastors' Licensing School*** **Online Participant Track**

Welcome to the 2020 Local Pastors' Licensing School sponsored by the West Ohio Annual Conference of the United Methodist Church. The school will be held Online from June 14 – July 19, 2020.

**IMPORTANT:** You are required to participate in all sessions as well as complete the required assignments each week to be eligible to receive your recommendation for a license. If you are serving a church, make sure your pastoral duties, including emergencies, are covered. You should plan for about 20 hours each week to complete the assignments. This work is done independently.

The General Board of Higher Education and Ministry prescribes a basic curriculum. It requires a minimum of 80 hours of contact time.

### ***Licensing School Preparation***

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1. Read this packet carefully. You will need to have a computer, scanner, and wifi in order to complete the assignments associated with each module.
2. Purchase your books. This initial purchase of books is expensive but will be a great start and/or continuation of a good pastoral library. See the included book-list.
3. There will be three All Zoom Days, June 14, June 28 and July 19, 2020 – each from 4:00 pm – 6:00 pm.

### ***Licensing School Assignments***

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#### **Instructions for all reading and written assignments**

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You are receiving this communication because you are registered for the Licensing School. The reading and writing assignments are attached for your preview. Please note that you are to complete all assignments in the Moodle Application. We will email a link for you to set up your log in and participate in an online training to become familiar with the Moodle App. Please do not submit assignments directly to the office, everything should be completed in the App.

#### **The Reading Assignments**

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Please follow the schedule attached to assist you with the reading assignments and the week that the material will be covered. The school is designed to meet the requirements of 80 hours contact. Please plan to spend about 20 hours weekly in Online Licensing School. Downloads can be accessed by copying the links and pasting them into your browser.



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## The Written Assignments

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Please use the Moodle App to submit all writing assignments. The space allotted will expand to accommodate the required work. If you are not comfortable typing directly into the Form, feel free to use other software to type your work. You will then need to copy and paste it into the App. This helps us with consistency in submissions and ensures that we will be able to read your work. Some software programs may be incompatible, and we do not want to make more work for you by having to re-type your work to submit it to us.

- When you are asked to complete an assignment of 1-2 pages, the expected equivalent is about 4-8 paragraphs.
- The reading and written assignments will take some planning and preparation to complete. Please allow yourself ample time to read, reflect, and write as assigned.

## Professional Ethics

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In order to confirm the original content of your written work, we will use the software IThenticate. You will be expected to read and sign confirming your agreement to submit only your original content in all written assignments. Scriptures should be referenced including Book – Chapter and Verse.

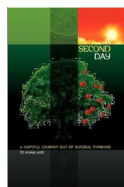


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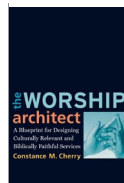
## Required Books

You will need to purchase most of these books; however, some may be available at your church. All books can be purchased at Cokesbury online(www.cokesbury.com).

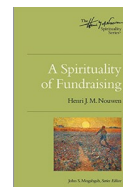
- *A Study Bible (New Revised Study Version, Common English, New International Version, etc.)*
- *The United Methodist Book of Worship. (1992). Abingdon Press: Nashville.*
- *The Book of Discipline of the United Methodist Church. (2016). United Methodist Publishing House: Nashville.*
- *The United Methodist Hymnal. (1989). Abingdon Press: Nashville.*
- *United Methodist Church Guidelines: Handling God's Money in the Church*
- *United Methodist Church Guidelines: Trustees*



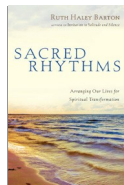
**A Second Day: A Hopeful Journey Out of Suicidal Thinking**  
*Fe Anam Avis*



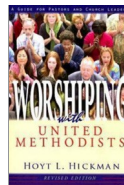
**The Worship Architect: A Blueprint for Designing Culturally Relevant and Biblically Faithful Services**  
*Constance Cherry*



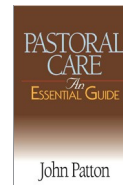
**A Spirituality of Fundraising**  
*Henri J. M. Nouwen*



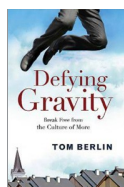
**Sacred Rhythms: Arranging Our Lives for Spiritual Transformation**  
*Ruth Haley Barton*



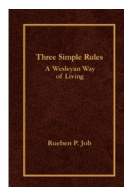
**Worshiping with United Methodists Revised Edition: A Guide for Pastors and Church Leaders**  
*Hoyt L. Hickman*



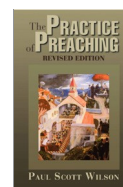
**Pastoral Care: An Essential Guide**  
*John Patton*



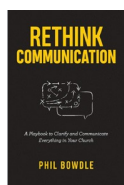
**Defying Gravity: Break Free from the Culture of More**  
*Tom Berlin*



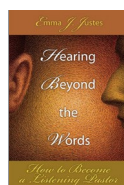
**Three Simple Rules: A Wesleyan Way of Living**  
*Reuben Job*



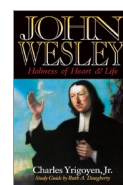
**The Practice of Preaching, Revised Edition**  
*Paul Scott Wilson*



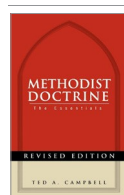
**Rethink Communication: A Playbook to Clarify and Communicate Everything in Your Church**  
*Phil Bowdle*



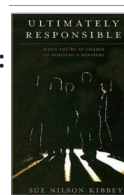
**Hearing Beyond the Words: How to Become a Listening Pastor**  
*Emma J. Justes*



**John Wesley: Holiness of Heart and Life**  
*Charles Yrigoyen*



**Methodist Doctrines: The Essentials, 2nd Edition**  
*Ted Campbell*



**Ultimately Responsible: When You're in Charge of Igniting a Ministry**  
*Sue Nilson Kibbey*

Read the *Intellectual Integrity Policy* and provide a wet ink signature. Please email the signature page of that document to the Office of Ministry by July 19 to [dpeaks@wocumc.org](mailto:dpeaks@wocumc.org).



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## Lesson Modules

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### Spiritual Formation

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**Read:** *Sacred Rhythms*

Offer a 1-page reflection answering the following 2 questions from the book:

Longing: Like Bartimaeus, how would you honestly answer Jesus' question, "What do you want me to do for you?"

How would you describe the current rhythm of your spiritual life? What is bringing life? What feels strangling?

**Read:** *Three Simple Rules*

Write a 1-2-page reflection of how you see Christ's work in the world.

### Church Finance

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**Read:** *United Methodist Church Guidelines, Trustees*

**Read:** *United Methodist Church Guidelines, Handling God's Money in the Church*

### Stewardship

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**Read:** *Defying Gravity (all)*

**Read:** *A Spirituality of Fundraising (all)*

Complete the Money Autobiography and submit.

### Weddings

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**Read:** *United Methodist Book of Worship Sections on Services of Christian Marriage*

### Sacraments

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**Read:** *Methodist Doctrines: The Essentials (Chapter 5, "Doctrines about Church, Ministry, Sacraments")*

**Download and Read:**

*"By Water and the Spirit: A United Methodist Understanding of Holy Baptism" from GBOD at <http://www.umcdiscipleship.org/resources/by-water-and-the-spirit-full-text>*

**Download and Read:**



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*"This Holy Mystery: A United Methodist Understanding of Holy Communion" from GBOD at <http://www.umcdiscipleship.org/resources/this-holy-mystery-a-united-methodist-understanding-of-holy-communion1>*

## Funerals

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**Read:** *United Methodist Book of Worship Sections on Services of Death and Resurrection*

## Boundaries

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Write a 1 - page summary of your Call Story.

Write a 1-2 - page response to this question: What is your vision for yourself in being and becoming the best leader/pastor you can be?

- Read the Sexual Ethics Policy (Updated from Annual Conference 2010)
- Sexual Misconduct Brochure
- Guidelines for Our Life Together (Ministerial Ethics)

## Worship

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**Read:** *The Worship Architect (Introduction, Chapters 1-4, 6-9, 11-12, 15)*

**Read:** *Worshiping with United Methodists (all)*

## United Methodist Traditions

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Complete the course online for What It Means to be United Methodist.  
Provide Certificate of Completion by uploading a digital copy into the Moodle App.  
<https://www.umctraining.org/product?catalog=What-It-Means-to-be-United-Methodist>

## Pastoral Care

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**Read:** *Hearing Beyond the Words: How to Become a Listening Pastor (all)*

**Read:** *Pastoral Care: An Essential Guide (all)*



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## Suicide Prevention

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**Read:** *A Second Day*

Write a one page summary of your reading.

Provide the name of 2 Resources in your area that provide support for Suicide Prevention.

## Preaching

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**Read:** *The Practice of Preaching by Paul Scott Wilson*

Review Chapter 1, Work through the 35 questions at the end of the chapter using a scripture text of your choice. Please state the scripture text at the beginning of your homework. Submit your work online and bring a copy of your submitted work with you to Licensing School.

Using the same scripture text, write a short sermon that you will preach sometime after Licensing School. In addition to your online submission, video tape of 4 minutes and provide a Youtube link so that the Facilitator can provide feedback of your sermon content and style.

## Leadership

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**Read:** *Ultimately Responsible (all)*

## Mission & Competency

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**Read:** *The Theology of Mission from the General Board of Global Ministries*

**Read:** *The 50-50 Participatory Continuum from Global Ministries*

Think about the mission ministries of your congregation.

Where on the continuum would you place your ministries? Write your responses. Be prepared to share and work in groups during this module.

List the programs that bring people from your community into your congregation.

Complete the assignment from the Baptismal Covenant. Be prepared to learn during the Teaching Module how you can more effectively engage diverse people in your town, neighborhood, community.



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## Communications and Social Media

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**Read:** *Rethink Communication*

In relation to your current context, please answer the questions at the end of each chapter and be prepared to share during the Communications Module. You will submit online a one-page summary of your plan to enhance what you're already doing based on what you have learned from the book.

## ***Moodle Homework Assistance***

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**For Assistance with your Assignments, please feel free to contact the following:**

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Rev. John Girard, Dean of the Licensing School, [john@worthingtonumc.org](mailto:john@worthingtonumc.org)

Rev. Donnetta Peaks, Director, Office of Ministry, [dpeaks@wocumc.org](mailto:dpeaks@wocumc.org)

### Notes:

The Online Licensing School is a different format than what we have used in the past. Although it is different, the content is the same. The Facilitators are all top notch and leaders in their areas of expertise. Thank you for choosing to participate with us.

Please look for a communication regarding your Moodle access where you will see the training material, requirements, and format for submission each week. The schedule is attached.

We will open each week's platform on Sunday evening and close it on Saturday evening. You already have the assignments, you will gain access to the lectures and the ability to submit any required work through the platform when opened.



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## West Ohio Conference Local Pastors' Licensing School Summer 2020, June 14 – July 19

Week	Dates	Module	
1	6/14	Opening Session All Zoom Call	LPLS Leaders & Participants
1	6/15 – 6/19	Spiritual Formation Healthy Boundaries  Pastoral Care Suicide Prevention	Dan Gildner HB Team (Brian Law, Steve Swisher Barry Burns and Kate Smith) Kalamba Kilumba Rick Bauman
2	6/22- 6/26	Church Finance Church Administration Personal Finance Church Stewardship	Bill Brownson Dennis Mohler Dennis Mohler Stan Ling
3	6/28	Middle Session All Zoom Call	LPLS Leaders & Participants
3	6/29 – 7/4	Cultural Competency Mission and Evangelism Church Communications	April Casperson Sam Rodriguez Brad Aycock
4	7/6 – 7/10	Worship and Liturgy Preaching Sacraments Weddings Funerals	Marcus Atha Calvin Alston Jason Wellman Wade Giffin John Girard
5	7/13-7/17	Discipleship Leadership Methodist Traditions	Tim Bias and Sara Thomas Sue Nilson-Kibbey UMCOM
6	7/19/2020	Next Steps Wrap up Week All Zoom Call	LPLS Leaders & Participants Completion of all assignments Evaluations Availability for Q and A