



Pastoral Care Coordinator (Congregation & Visitation Ministry) Position Type:

- Part-Time (10-12 hours/week)
- Stipend (As-Needed / On-Call Option Available)

Purpose

To extend the care of New Vision beyond Sunday by ensuring that members and community participants are **seen, supported, and connected** during times of need.

Key Responsibilities

Visitation & Presence

- Conduct hospital, home, and care facility visits
- Provide prayer, encouragement, and spiritual presence
- Support members in times of illness, grief, or transition
- Report at all Bi-Weekly Staff Meeting

Care Coordination

- Track and respond to prayer requests
- Coordinate with pastoral staff on care needs
- Help organize and activate care teams
- Make monthly announcement in Sunday's bulletin

Follow-Up & Connection

- Conduct follow-up calls and check-ins
- Identify individuals needing deeper connection to WOW Circles
- Assist in integrating new or returning members into community life
- Convey Monthly Congregational Care Meetings

Qualifications

- Compassionate, trustworthy, and emotionally mature
- Strong listening and interpersonal skills
- Ability to maintain confidentiality
- Comfortable offering prayer and spiritual support

Preferred

- Experience in ministry, counseling, chaplaincy, or caregiving
- Familiarity with hospital or care environments

Impact Statement

This role ensures that no one is invisible or alone.

You help embody:

Belonging and Blessing in real time

You are helping build a **Village where care is not occasional—it is expected.**

Please contact the Campus Administrator at (513) 961-4817.

**New Vision United Methodist Church, 4400 Reading Road, Cincinnati,
Ohio 45229**