

Director of Outreach

The Director of Outreach engages the congregation and the wider community through service opportunities, community partnerships, and events that build connections. This is an exempt position with M-Th office hours and Sunday morning hours.

Responsibilities & Duties

- Supports the ministries, mission, and vision of the church and forms positive relationships with church staff, members, servant leaders (volunteers), and community members
- Establishes and nurtures partnerships with nonprofits, churches, schools, and other organizations within our community
- Focus on connections with youth and young families while reaching out to the overall community
- Fosters an invitational culture with events and service opportunities that engage members and welcome newcomers and intentionally link faith and the church with the community
- Attend community meetings and events and studies local demographic trends to better understand the needs of the community around the church
- Leverages the church's physical location and facilities to better engage and serve our community
- Identifies, recruits, and equips teams that plan and execute congregational and community events and service opportunities
- Works with other teams and staff to connect service opportunities and social events to other ministry areas, proactively coordinating calendars, communications, and facilities needs to provide excellent service and event experiences
- Collaborates with clergy and other staff on worship services, administrative duties, and programs in the life of the church
- Comply with all church and administrative policies, including management of related budget items and adherence to the church's Safe Sanctuary Policy
- May be required to attend additional weekend or evening events/meetings as part of regular duties and responsibilities
- Performs other duties as assigned as needs arise and the church evolves and changes

Qualifications

- Exhibit a strong Christian faith
- Ministry Degree and/or Experience in Christian Ministry with Youth and Families and Community Outreach
- Experience with volunteers and non-profit organizations
- Well versed in current technology and digital engagement