

## NORTH BROADWAY UNITED METHODIST CHURCH

### JOB DESCRIPTION FOR DIRECTOR OF MUSIC MINISTRY

The Director of Music Ministry will provide leadership for all aspects of the music ministry at North Broadway United Methodist Church, its vision, organization, and implementation.

### RESPONSIBILITIES

- Report to the Senior Pastor
- Promote the legacy and mission of North Broadway United Methodist Church through music in two Sunday services, one traditional and one non-traditional
- Director/Supervisor of vocal and handbell choirs
- Select anthems and hymns for both worship services; participate in worship planning meetings
- Supervise music staff; assist in oversight of music budget
- Schedule choirs, soloists, and instrumentalists
- Coordinate seasonal events at Christmas and Easter, and other special events
- Oversee the care of organs, pianos and other instruments, choir robes and stoles

### QUALIFICATIONS

- A commitment to the role of music as a ministry for and with the North Broadway congregation
- Substantial choral conducting experience, church setting preferred
- Proficiency on keyboard a minimum (expertise on organ a plus but not required)
- A familiarity with diverse musical styles and an openness to change
- Possess leadership, teaching, and relational skills
- Degree in music preferred