NEHEMIAH MISSION OF CLEVELAND

Executive Director | Job Announcement

Cleveland, Ohio | Compensation: Up to $50,000 annually, depending on experience, responsibilities, and agreed-upon work schedule.

About Nehemiah Mission

Nehemiah Mission of Cleveland is a faith-based nonprofit organization dedicated to serving individuals and families through hospitality, community partnerships, and practical support. Our ministries include transitional housing for international newcomers, community meals, volunteer engagement, and collaborative programs that empower our neighbors while responding to their needs.

Position Overview

Nehemiah Mission seeks an experienced, compassionate, and resourceful Executive Director to provide organizational leadership, strengthen community partnerships, oversee daily operations, and work collaboratively with the Board of Directors to advance the Mission's strategic priorities.

The position is full-time. Consideration may be given to alternative work arrangements depending on the candidate's experience, availability, and proposed responsibilities.

Key Responsibilities

- Provide leadership and oversight of Mission operations, programs, staff, and volunteers.
- Implement strategic priorities established in collaboration with the Board of Directors.
- Develop and strengthen relationships with churches, nonprofit organizations, community partners, and supporters.
- Lead fundraising efforts, donor development, and grant opportunities.
- Oversee financial management, budgeting, facilities, and organizational administration.
- Promote a welcoming, safe, and supportive environment for residents, guests, volunteers, and community partners.
- Report regularly to the Board regarding organizational performance, challenges, and opportunities.

Qualifications

- Demonstrated leadership experience in nonprofit management, ministry, community service, business, or a related field.
- Strong organizational, communication, financial management, and interpersonal skills.
- Experience in fundraising, partnership development, and volunteer engagement is desirable.
- Ability to work collaboratively with a volunteer Board of Directors and diverse community partners.
- Commitment to Nehemiah Mission's faith-based heritage and mission of service.

Application Process

Interested candidates should submit a resume and brief letter describing their qualifications and interest in the position to hr@nehemiahmission.org.

Applications accepted November 9 through December 21, 2026. Selected candidates will be contacted in early January 2027 regarding the next steps in the interview process.